



**PRIVACY STATEMENT
REV. 09.12.07**

StoneCrete Tekniques

Your privacy is important to StoneCrete Tekniques. This privacy statement provides information about the personal information that StoneCrete Tekniques collects, and the ways in which StoneCrete Tekniques uses that personal information.

Personal information collection

StoneCrete Tekniques may collect and use the following kinds of personal information presented by you:

- First and Last Name
- Physical Mailing Address
- Billing Mailing Address
- Contact Telephone Number(s)
- Information about the physical property
- E-Mail Address'
- Pictures provided by you or produced by our camera equipment
- Video provided by you or produced by our video equipment
- Personal written and/or electronic Signatures
- Credit/Debit card Numbers

Using personal information

StoneCrete Tekniques may use your personal information to:

- Contact you for business purposes only
- Personalise an estimate or contract to you.
- Sign and File contracts electronically or in person
- File permits with the town for specific jobs.
- Send invoices and collect payments from you.
- Produce estimates which may include additional contractors.

Where StoneCrete Tekniques discloses your personal contact information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement. StoneCrete Tekniques may forward your contact information to other contractors only for the purpose of allowing you to be provided with additional estimates if StoneCrete Tekniques can not meet your needs.

“Personal Contact Information” could contain one or more of the following

- First, Last Name
- Physical Mailing Address
- Contact Phone Numbers
- Pictures or Videos

Pictures and Videos produced by StoneCrete Tekniques will not disclose any contact information or vehicle information which could be traced. Videos and Pictures are strictly used for business purposes only to record valuable information to be used for estimates, contracts and demonstrations.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, StoneCrete Tekniques may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

Securing your data

StoneCrete Tekniques will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

StoneCrete Tekniques will store all the personal information you provide on its secure hard drives.

Updating this statement

StoneCrete Tekniques may update this privacy policy by posting a new version on this website. Please refer to REVISION NUMBER.

You should check this page occasionally to ensure you are familiar with any changes.

If you have any questions about this privacy policy or StoneCrete Tekniques' treatment of your personal information, please write to:

- by email to StoneCreteTek@Gmail.com,
- by post to 39 Frankestown Rd, Greenfield NH 03047 or
- by phone 978-480-0104